City of McHenry Landmark Commission
Meeting Agenda

Date: Tuesday, October 13, 2018
Time: 7:00 p.m.
Place: City Council Chambers

1. Roll Call

2. Public Comment

3. Welcome Guests

4. Approval of Minutes – October 2, 2018 Meeting Minutes

5. Treasurer's Report

6. Expenses

7. Building Demolition Request

8. Old Business:
   A. Riverside Chocolate Factory Landmark Designation Initial Report/Review of Historic
   B. Preservation Ordinance – Article III – Designation of Landmark and Preservation
      Districts.
   C. Teardowns
   D. Historic Neighborhoods Project
   E. Petersen Farm Foundation and Video
   F. Scheduling More Days/Events at Petersen Farm Next Summer & Fall
   G. Riverwalk Committee

9. New Business:
   A. Landmark Commission Review
   B. Workshops
   C. Upcoming conferences

The City of McHenry is dedicated to providing the citizens, businesses and visitors of McHenry with the highest quality of programs and services in a customer-oriented, efficient and fiscally responsible manner.
City of McHenry
Landmark Commission Minutes
October 2, 2018

This was a special meeting of the Landmark Commission with the Mayor-Wayne Jett and the City Administrator- Derik Morefield.

Members present: Robin Schmidt, Zelinda Paluch, Pat Schafer, Jeff Varda, Celeste Heidemann, Mary Kay Welter, Nick Bennett and Kaaren Gies.
Members absent: George Lamm, taking a leave to attend to family matters.

Since the last meeting, we have had two resignations, Pat Wirtz and Gerhard Rosenberg.

Our discussion began with Jeff V. explaining the agenda of the meeting on the 26th of Sept. This meeting discussed the role of the Landmark Commission and the members who will head the different areas of our responsibilities. We talked about the need for new members and perhaps having a history teacher, someone from the library, or other folks who might be interested, but do not know there is openings on the commission.
Mayor Jett said he would be happy to get that info out to the public. Also asked about who is the person at the city, since there has been changes, that we can contact. Derik said his office will now be our liason.
Also discussed demolitions and the need to view them before demo for historic items, pictures and the history of the house.
The last item discussed was, Petersen Farm, our role there and the city’s ideas for the farm’s future. We gave some ideas of possible future uses of the farm, but nothing will happen until the study, done by an outside source, is presented.
Mayor Jett and City Administrator Derik Morefield then left the meeting.

Minutes: Collette H. made motion to accept, 2nd by Nick. Motion carried.
Treasurer’s report: no change

Old Business:
a. Riverside Chocolate Factory Landmark Plaque- We got the info that the Owners turned in, but we want to know more about the builder. Jeff V. is going to contact the granddaughter of Olaf Olsen, builder, and see if he built anything else in the area.
b. Tear-down of 3519 Elm St- the old Justen Funeral Home. Robin S. had pulled the info re: the history of the building. Motion was made to approve the teardown by Collette H., 2nd by Zelinda P. Motion carried.
c. Historic Neighborhoods - Pat S. explained what that involved and since we have not worked on that project for awhile, Pat S. will contact Nancy Fike and get an update.
d. Colby-Petersen Farm Foundation has taken care of the grant for the Dairy video.
New Business:
a. Get new members into the Landmark Commission.
b. Put together a monthly schedule of events and programs that would inform the community of our history, such as, cemetery walks, open house at the farm, perhaps going to the schools with a program.

Motion was made to adjourn by Nick B, 2nd by MaryKay W. Carried
Meeting adjourned at 9:35pm

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