City Council Meeting
May 6, 2019

Call to Order
Mayor Wayne Jett called the regular meeting scheduled for May 6, 2019, of the McHenry City Council to order at 7:00 pm in the McHenry City Council Chambers, 333 S. Green Street, McHenry, IL.

Roll Call

Pledge of Allegiance
Mayor Jett proceeded to lead those present in the Pledge of Allegiance.

Oaths of Office: Oaths of Office were given by City Attorney McArdle to Sue Miller of Ward 7, Bobbi Baehne of Ward 4, Patrick Devine of Ward 6, and Andy Glab of Ward 2.

Public Comment
Mayor Jett asked if those in attendance had any comments they wished to share with the Council Members. Those in attendance offered no comments.

Consent Agenda:
Motion to Approve the Following Consent Agenda Items:
   A. Ordinance amending various provisions of the City of McHenry’s Municipal Code to adopt the Budget Officer Finance System;
   B. Resolution approving a Budget Officer for the City of McHenry and appointment of Carolyn Lynch, Finance Director, as the Budget Officer;
   C. Resolution approving Monte Johnson as FOIA Officer and Dorothy Wolf as Alternate FOIA Officer for the City of McHenry;
   D. Authorization to waive bidding requirements and award a bid to a sole provider, Corrective Asphalt Materials, in the amount of $41,202 for the 2019 Reclamite Program;
   E. Authorization to Request Bids for the 2019 Road Program;
   F. Authorization to Request Bids for the Well 8 Raw Water Line Rehabilitation Project;
   G. Authorization to issue a contract purchase order and exercise the 3rd year option for bulk road salt to Compass Minerals America, Inc., Overland Park, Kansas in an amount
not to exceed $91,110.00 (1,500 tons @ $60.74 per ton); and, a contract purchase order with Compass Minerals in an amount not to exceed $166,400 (2,000 tons @ $83.20 per ton);

H. Authorization for the development and execution of a Use/License Agreement with Chicago Pedal Boats for the use of municipal property for the operation of pedal boats;

I. Approval of a Professional Services Agreement with Baxter & Woodman for the completion of water and wastewater capital development fee study in the amount of $58,500;

J. Approval of a Professional Services Agreement with HR Green for the completion of remaining design engineering and construction engineering for the Millstream Lift Station in an amount not to exceed $140,000; and, authorization to publicly bid the project;

K. Acceptance of Public Improvements at White Oaks of McHenry (Memory Care of McHenry, LLC) and authorization to release the existing performance bond and issuance of a new maintenance bond in the amount of $86,637.20 for a period lasting two years;

L. Northeastern Illinois Regional Crime Laboratory (NIRCL) membership in the amount of $36,709 and an Intergovernmental Maintenance Agreement in the amount of $3,000;

M. Parks & Recreations Facilities Alcohol and Special Use Permit Request;

N. April 29, 2019 City Council Meeting Minutes;

O. List of Bills totaling $125,918.58.

Mayor Jett asked if any of the Council Members wished to remove any items from the consent agenda for separate consideration. Alderman Santi wished to pull Consent Agenda item H, and Alderman Glab wished to pull Consent Agenda item B. Alderman Santi asked to make sure all were comfortable having Dorothy Wolf as the FOIA backup, and Director of Economic Development Martin stated that Ms. Wolf is happy and able to handle the duties.

A motion was made by Alderman Santi and seconded by Alderman Schaefer to approve consent agenda items A, C-G, and I-O. There being no further discussion on the motion, Deputy Clerk Johnson called the roll. Roll Call: Vote: 7-ayes: Alderman Santi, Alderman Schaefer, Alderwoman Baehne, Alderman Devine; Alderman Glab, Alderman Mihevc, Alderwoman Miller. 0-nays, 0-abstained. Motion carried.

Items Removed from the Consent Agenda

Resolution approving a Budget Officer for the City of McHenry and the appointment of Carolyn Lynch, Finance Director, as the Budget Officer.

Alderman Glab wanted to clarify for the public what the City’s intent is with the Budget Officer. Finance Director Lynch explained that the City has been doing both a budget and appropriation ordinance for a long time. There is no need to pass both, as the City has passed an ordinance to
use the budget system. Because a budget is passed, the City can use that document as the legal authority to spend money. It was also noted that this change has no effect on the tax levy. A motion was made by Alderman Glab and seconded by Alderman Mihevc to pass the Resolution approving a Budget Officer for the City of McHenry and the appointment of Carolyn Lynch, Finance Director, as the Budget Officer. Roll call: Vote: 7-ayes: Alderman Glab, Alderman Mihevc, Alderman Schaefer, Alderwoman Miller, Alderman Devine, Alderwoman Baehne. 0-nays, 0-abstained. Motion carried.

Authorization for the development and execution of a Use/License Agreement with Chicago Pedal Boats for the use of municipal property for the operation of pedal boats.

Mr. Anthony Esposito was present to discuss his plans for Pedal Boats in McHenry. Aldermen Santi, Devine, and Schaefer had several questions including safety, hours of operation, location of docking, and areas of the water that the boat would be in operation. Mr. Esposito gave an overview of his planned operation, and explained that a certificate of inspection is obtained from the U.S. Coast Guard. He is open to ideas from the City and residents about how they would like to make reservations and what type of schedule he should operate. He would also like to team with local businesses and is hoping that this is something positive for the residents of McHenry and for visitors alike.

Although many on the Council stated that they are excited about this prospective venture, there are still many items that they would like resolved. Liability remains a question, as well as where exactly the boat would be docked and which pier would be used. A motion was made by Alderman Glab and seconded by Alderman Santi to direct the City staff to move forward with planning but not to execute an agreement with Chicago Pedal Boats. Roll Call: Vote: 7-ayes: Alderman Glab, Alderman Santi, Alderwoman Baehne, Alderman Devine, Alderman Mihevc, Alderwoman Miller, Alderman Schaefer. 0-nays, 0-abstained. Motion carried.

Individual Action Item Agenda:

Motion to approve a Final Plat of Subdivision for McCullom Place, Lot One Resubdivision.

Alderman Glab questioned the easement areas and access points on the plat. He did not want to see new curb cuts or have property owners with restricted access to the property. He stated that he had no problem approving the plat assuming a cross access easement was provided. Director of Economic Development Martin will work with the property owners to ensure access is provided. Mayor Jett asked if there was any public comment on the topic, and there was none. A motion was made by Alderman Schaefer and seconded by Alderman Santi to approve a Final Plat of Subdivision for McCullom Place, Lot One Resubdivision, contingent on a cross access easement. Roll call: Vote: 6-ayes: Alderman Chaefer, Alderman Santi, Alderwoman Baehne, Alderman Devine, Alderman Glab, Alderman Mihevc. 0-nays, 1-abstained: Alderwoman Miller. Motion carried. Alderwoman Miller stated the purpose of her abstention was because she was on a previous recommending body of the project and did not feel it was appropriate to vote.

Discussion Only Items
City Council Committees
City Administrator Morefield explained that there are annual appointments made at the last meeting of each fiscal year. He noted that there are four standing committees in addition to the Council as a whole. With new Council members joining, he wanted to wait to have committee discussions until the new full Council could be present. Many options were discussed, including having a Committee of the Whole, having discussion only items on the regular meeting agenda, and keeping committees but not having regularly scheduled meetings.

Alderman Glab stated that he has no problem with a Committee of the Whole, but believes it would be an injustice to do away with committees altogether. He suggests that when the Council decides they need more input, then they could send it out to a committee. Alderwoman Miller explained that she has worked with other entities that used a Committee of the Whole, and it worked well with not duplicating conversations. She feels that they can keep lively discussions and allows members to do their homework. Alderman Schaffer has liked the way committees have worked in the past and does not want to see them go away either.

City Administrator Morefield offered that discussion items at a regular meeting can be used to introduce topics, and a meeting could be scheduled for the Committee of the Whole. For large items, a special meeting could be held to discuss that one item. Committees could still be used when needed and staff can report back to the Council. Mayor Jett does not want to see meetings being held just for the sake of having a meeting. He would like to use committees when needed but not having those committee meetings scheduled every month. Alderman Glab stated that a Committee of the Whole could be less burden for some Council members as there could be less meetings they have to attend. If an issue goes through a committee and doesn’t get a recommendation, the Council usually wouldn’t vote for it anyways.

Date for Strategic Planning Session
City Administrator Morefield suggested that June 24th would be a good date for a strategic planning session. He listed a number of successful projects that have come out of strategic planning sessions in the past. He believes a facilitated session would be beneficial to provide an update and get input from the new Council members on board. It was also suggested that the regular meeting on July 1st be cancelled so that there would not be meetings three weeks in a row. Regular meeting agenda items could be added to the special meeting agenda if needed.

Executive Session
There were no matters to discuss in an executive session.

Staff Reports
City Administrator Morefield welcomed the new and returning Council members. He stated that a photographer will be present before the next meeting on May 20th at approximately 6:30 for individual and group photographs. No other staff members gave a report.
Mayor and City Council Comments
Alderman Glab commented that he was not in favor of the referendum that went through that has caused traffic issues on and near Crystal Lake Road. One thing that has been tried to deter speeding is a speed sign on Dartmoor Drive. He would like to see more of those installed permanently.

Adjournment
There being no further public business to discuss, a Motion was made by Alderwoman Baehne and seconded by Alderwoman Miller to adjourn from the public meeting at 8:14 p.m. Roll call:
Vote: 7-ayes: Alderman Baehne, Alderwoman Miller, Alderman Devine, Alderman Glab, Alderman Mihevc, Alderman Santi, Alderman Schaefer. 0-nays, 0-abstained. Motion carried.

Respectfully submitted,
Monte Johnson, Deputy Clerk

Mayor Wayne Jett

Deputy Clerk Monte Johnson